

DIRECT DEBIT INSTRUCTION

Dundrum Credit Union Ltd
Identification Number

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INSTRUCTION TO BANK TO PAY DIRECT DEBITS:
 Please complete parts 1 to 5 to instruct your bank to make payments directly from your account. Then return the form to Dundrum Credit Union Ltd.

Bank Name: _____

Bank Address: _____

DUNDRUM CREDIT UNION LTD

Main Street, Dundrum, Dublin 14
 Phone: 01-2990400, Fax: 01-2960535
 Email: info@dundrumcu.ie



1. Please write the full postal address of your bank branch in the above.
2. Name of account holder
3. Dundrum Credit Union Account Number:
4. Bank Account Details: SORT CODE: BANK ACCOUNT NO:
Banks may refuse to accept instructions to pay direct debits from some types of account.

5. Your instructions to the bank, and signature.

- I instruct you to pay direct debits from my account at the request of Dundrum Credit Union Ltd.
- The amounts are variable and may be debited on various dates.
- I understand that Dundrum Credit Union Ltd may change the amounts and dates only after giving me prior notice.
- This instruction may be cancelled by Dundrum Credit Union Ltd in the event of recalls
- I will inform Dundrum Credit Union in writing if I wish to cancel this Instruction.
- I understand that if any direct debit is paid which breaks the terms of this Instruction, the bank will make a refund.

Signature(s): _____

Date: _____

FOR CREDIT UNION AND MEMBER USE ONLY
PAYMENT INSTRUCTION
TOTAL AMOUNT: _____ €
WEEKLY/FORTNIGHTLY/MONTHLY (PLEASE CIRCLE)
DATE TO START: <p style="text-align: center;">PLEASE ALLOW 18 DAYS TO START</p>
For Credit Union use only Taken in by:.....

The Direct Debit Guarantee

- This is a guarantee provided by your own bank as a member of the Direct Debit Scheme, in which Banks and Originators of Debits participate.
- If you authorise payment by Direct debit, then
 - o Your Direct Debit Originator will notify you in advance of the amounts to be debited on your account
 - o Your Bank will accept and pay such debits, provided that your account has sufficient available funds.
- If it is established that an unauthorised Direct debit was charged to your account, you are guaranteed an immediate refund by your bank of the amount so charged where you notify your bank without undue delay on becoming aware of the unauthorised Direct Debit, and in any event no later than 13 months after the date of debiting of such Direct Debit to your account.
- You are entitled to request a refund of any Variable Direct Debit the amount of which exceeds what you could have reasonable expected, subject to you so requesting your bank within a period of 8 weeks from the date of debiting of such Direct Debit to your account.
- You can instruct your bank to refuse a Direct Debit payment by writing in good time to your bank.
- You can cancel the Direct Debit Instruction by writing in good time to your bank.